

**Expression of Interest
for
Selection of the Architect for a Holistic Planning & Designing of
Projects at Jamia Hamdard**



**Jamia Hamdard
Hamdard Nagar, New Delhi - 110062**

Date: 02.01.2024

Jamia Hamdard invites Expression of Interest (EOI) for Holistic Architectural Planning, Designing of upcoming construction projects including renovation/modifications of the existing structures/buildings at Jamia Hamdard, New Delhi. The Architectural firms/agencies should be registered with Council of Architecture with minimum 15 years of Experience in Planning, Designing, Drawings of Residential / Non-residential / Educational Institutions / Hospitals, Master Planning etc. and have completed similar nature of works with Single Project of value not less than 150 crores or two projects of value not less than 120 crores each or three projects of value not less than 80 crores each in last 7 years in Govt. / PSUs / Semi Govt. Institutions.

The scope of works shall cover the buildings coming up for various Education Programs, Training Centres, Student's Activity, Services and Facilities in the university on an ongoing basis.

The scope of work for Architect is to prepare concept plan, detailed drawings, material specifications, tender documents including cost estimation, BOQ for proposed work, all services related to electrical, interior works, plumbing & sanitation, fire-fighting system, all LV & HVAC systems etc. as per NBCC norms and other such similar works as per requirement with periodic site supervision as and when required. The Architect will also be responsible for sanction & completion of the Building Plan, N.O.C. of fire-fighting system from the Statutory Bodies (if required).

The proposals super-scribing on the top of envelop as "Engagement of Architect for different projects at Jamia Hamdard, New Delhi" may be put in the tender box kept at Purchase Section, Administrative Block, Jamia Hamdard, New Delhi by **16.01.2024 upto 03:00 PM**.

Proposal will be finalized by the University level appointed committee on the basis of quality of Presentation and then financial offers of the shortlisted candidates. The agencies shall acquaint themselves fully with the status of campus before submitting the proposal. Agencies are also required to submit a processing fee (Non-refundable) of **Rs. 5000.00** in the form of demand draft in favor of "Jamia Hamdard, New Delhi" along with their proposals.

Jamia Hamdard reserves the right to accept or reject any or all proposals without any liability or any obligation for such acceptance/rejection without assigning any reason.

Registrar

Evaluation parameters:

The Architect/Architectural firms meeting the initial eligibility criteria (Para – 1, page no.2) will be further evaluated and shortlisted on the following parameters based on marks as indicated:

S. No.	Particulars	Evaluation
A.	Work experience	Max. 20 marks
	Will be evaluated based on experience of similar work (Residential / Non-residential / Educational Institutions / Hospitals) and successful completion of projects within 7 years.	On meeting the eligibility criteria - 05 marks Twice the eligibility criteria - 10 marks Thrice the eligibility criteria - 20 marks
B.	Financial Capacity	Max. 10 marks
	Average Annual Financial turnover in last 3 financial years	Rs. 5 Crores - 5 marks Rs. 5 Crores to Rs. 10 Crores - 7 marks
	Audited financial result of all relevant year and summary to be submitted.	Above 15 Crores (basis amount of turnover) - 10 marks
C.	Staff Strength	Max. 10 marks
	Architects, Structural Engineer, MEP Engineers, Civil Engineers, Interior Designer etc.	Associate / Sub-Consultant (for Structure, MEP, Civil Engineers, Interior Designer) - 05 marks In-house Capacity in all disciplines - 10 marks
	CV to be submitted.	Architect should be in-house and registered with the Council of Architecture is mandatory.
	All the personnel having experience more than 10 Years.	
D.	Presentation before the Committee (earlier executed projects, projects in hand and Team Capacity)	Max. 60 marks

The Top three bidders securing 70% marks or more in Technical Bid evaluation above shall only be considered technically qualified for opening of Financial Bids and evaluation thereafter.

Department reserves right to consider less than 3 technically qualified bidders also for opening of financial bids & evaluation thereafter.

The Architectural fee in financial bid shall be mentioned in percentage (%) of project cost. The fee in percentage shall inclusive of all charges and deemed final. GST as applicable shall be paid extra.

To ascertain the Inter-se-ranking of the bids, the **Quality & Cost Based Selection (QCBS)** methodology at the ratio of 70:30 as mentioned below shall be adopted:

- An Evaluated Bid Score (B) will be calculated for each bid, which meets the minimum Qualifying marks of 70 (Seventy) in 'Technical' Evaluation Criteria, using the following formula in order to have a comprehensive assessment of the Bid price and the Technical Score of each bid:

$$B = (C(\text{low})/C) \times 100 \times X + (T/T(\text{high})) \times 100 \times Y$$

where,

C = Evaluated Bid Price of the bidder.

C(*low*) = The lowest of the evaluated bid prices among the responsive Bids

T = The total marks obtained by the bidder against "Technical" criteria

T(*high*) = The highest mark scored against "Technical" criteria among all responsive bids.

X = 0.3 (The weightage for 'Quoted price' is 30%)

Y = 0.7 (The weightage for 'Technical Score' is 70%)

Note: The Evaluated Bid Score (B) shall be considered up to two decimal places.

- Contract shall be awarded to the bidder with the highest Evaluated Bid Score (B).
- In the event of two or more bids having the same highest Evaluated Bid Score (B), the bid scoring the highest marks against 'Technical' criteria will be recommended for award of contract. Even if there is a tie, 'the Competent Authority or the Committee' will be resorted to arrive at the recommended bidder.

Particulars to be furnished with the proposal

S. No.	Particulars	Remark
1.	Registration with Council of Architecture.	
2.	Date of Establishment	
3.	Details of PAN, GST, office address etc.	
4.	Awards /Certificates/Appreciation	
5.	Copies of work orders of similar works executed	
6.	Average Annual turnover of last three financial years	
7.	Brief summary of team (i.e., Architects, Consultants etc.)	
8.	Details of obtained approval from statutory bodies (if any)	
9.	Current Engagements	